



## Maskwacis Education Schools Commission

P.O. Box 58  
Maskwacis, AB  
TOC 1N0  
P: (780) 585-3333



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**To:** Maskwacis Cree Membership

**From:** Laurie Kardynal, STAR Catholic School Division

**Subject:** St. Thomas Aquinas Roman Catholic School Division- Maskwacis Trustee Position

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**Opening Date:** October 29, 2024

**Closing Date:** November 15, 2024

**Role:** Trustee

The Selection Committee (Four Chiefs and one Council member from each Nation) is now accepting applications for the St. Thomas Aquinas Roman Catholic School Division, Maskwacis Trustee position.

### **About the St. Thomas Aquinas Roman Catholic School Division Board**

St. Thomas Aquinas Roman Catholic School Division (STAR Catholic) is seeking a Maskwacis Nation member who would like to make a difference in the lives of our school division children by serving as an appointed trustee to our board. As a Catholic school division, it is a requirement that the community member/trustee be Catholic.

As a trustee you will be one of 8 trustees providing governance and oversight, representing the approximately 4500 students in 12 schools, in the communities in Lacombe, Ponoka, Wetaskiwin, Leduc, Beaumont and Drayton Valley. Further information about the duties of a trustee can be found in the [Board Policies](#) 2, 3 and 7.

If you are interested in the above position, please complete the attached application form and include your resume and criminal record check. You can submit your application, your criminal record check and resume by:

- Mailing it to Jenn Nepoose, Maskwacis Education Schools Commission, Box 58, Maskwacis Alberta, TOC 1N0.
- Email to [info@maskwacised.ca](mailto:info@maskwacised.ca)
- Hand delivered to the MESC Main Administration Office during business hours (8:30am - 4:30pm).

### **Role of the St. Thomas Aquinas Roman Catholic School Division Board**

In keeping with the teachings of the Catholic church and the authorities and responsibilities set out in the Education Act, Board governance policies, and all other legislation that may be applicable from time to time, the duty of the Board is to represent Catholic electors and advocate for publicly funded Catholic education in a broader context. Further, the Board must fulfill its key role of ensuring quality education for each student in the Division that is Christ centered and models Catholic values.



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A board has the capacity and, subject to the Education Act and associated regulations, the rights, powers and privileges of a natural person.

Specific Areas of Responsibility:

1. Accountability to the Provincial Government
2. Accountability to the Bishop
3. Accountability to the Community
4. Faith Development
5. Political Advocacy
6. Strategic Planning
7. Superintendent/Board Relations
8. Policy Development
9. Fiscal Accountability
10. Board and Trustee Development

### **Role of a St. Thomas Aquinas Roman Catholic School Division Board Trustee**

The role of the trustee is to contribute to the Board as it carries out its mandate in order to achieve its mission and goals. The oath of office taken by each trustee when s/he assumes office binds that person to work diligently and faithfully in the cause of public education.

This presents Catholic school trustees with a unique, dual mandate. They must ensure that students are provided an education, which includes literacy skills, the ability to interpret and communicate information, analyze quickly and creatively, and solve problems effectively. At the same time, a Catholic school board must ensure that Catholic values and principles are reflected at all times in its policies and practices.

Catholic trustees are entrusted with certain denominational school rights, powers and privileges enshrined in the Canadian Constitution. They exercise these rights with the religious guidance of parish and diocesan authorities.

The Board of Trustees is a corporation. The decisions of the Board in a properly constituted meeting are those of the corporation. A trustee who is given corporate authority to act on behalf of the Board may carry out duties individually, but only as an agent of the Board. In such cases, the actions of the trustee are those of the Board, which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the Division. As a result of elections, the Board may experience changes in membership. To ensure continuity and facilitate smooth transition from one Board to the next following an election, trustees must be adequately briefed concerning existing Board policy and practice, statutory requirements, initiatives and long-range plans.

The Board believes an orientation program is necessary for effective trusteeship.

**The deadline for applications is November 15, 2024 at 4:30 p.m.**

Call (780) 986-2500 for more information