



## BOARD MEETING MINUTES

DATE:	June 13, 2023
START TIME:	1:08 pm
END TIME:	5:07 pm
LOCATION:	MESC Governance and Training Centre
CHAIRPERSON:	Dr. Shauna Bruno
MESC BOARD:	John Nepoose, Elliott Young (Google meet), Azure Johnson (Google Meet), Carmella Cutknife, Ilene Cardinal-Nepoose, Debra Strongman-Omeasoo (Google Meet), Allison Adams-Bull (Google Meet), Helen Bull (Google Meet), Councillor Jason Makinaw (Google Meet. Joined 3:25 pm)
MESC STAFF:	Tracy Swampy-Sylvester
RECORDER:	Jenn Nepoose

### 1. Miyowâcimowin

TIME:	N/A
PRESENTER(S):	N/A
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"><li>- Story of staff participating in ceremony.</li><li>- MESC student attended a week program in Vancouver for a science program.</li><li>- Elders forum feedback.</li></ul>

### 2. Adopt Agenda

TIME:	1 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"><li>- No conflict of interest declared.</li><li>- No individuals present with members joining virtually.</li></ul>
DECISION:	Moved by Allison Adams-Bull, seconded by Debra Strongman-Omeasoo, all in favour.

### 3. Adopt Minutes- May 19, 2023

TIME:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"><li>- Name was chosen for the Early Learning Centre. Awaiting response from Ermineskin Chief and Council. Will make the public announcement if there is no concern from the Chief and Council.</li><li>- Early Learning Centre opening is delayed to September 19th. A plan is prepared and the kindergarten students will start on September 25th.</li><li>- A new Principal at the Early Learning Centre has been appointed, all the staff from the current kindergarten program will move over.</li></ul>
DECISION:	Moved by John Nepoose, seconded by Ilene Cardinal-Nepoose, all in favour.



**4. Ownership Linkage**

**a. Update from Circle of Elders**

TIME:	15 min
PRESENTER(S):	Helen Bull, John Nepoose and Belinda Lightning
REFERENCE	N/A
DOC:	
DISCUSSION:	<ul style="list-style-type: none"> <li>- Visited the Nipisihkopahk Elementary School.</li> <li>- Discussed vaping, parental involvement with student behaviour, parent advisory groups.</li> <li>- Discussion on how residential school could be affecting parental involvement.</li> <li>- School leadership informed the circle about land-based activities in the school.</li> <li>- Feedback on Elders Forum; want more time for responses in the morning, invocation is not needed if a pipe ceremony is held, requested feedback report and enjoyed the resources.</li> <li>- Elders Forum report will be ready in August. Tracy has collected responses from the learning services team to be added to the report.</li> </ul>
DECISION:	<ul style="list-style-type: none"> <li>- Add PAC updates after the Circle of Elders on the Board agenda moving forward starting in August.</li> </ul>

**b. Website Walkthrough**

TIME	10 min
ALLOCATION:	
PRESENTER(S):	Tom Crier
REFERENCE	N/A
DOC:	
DISCUSSION:	<ul style="list-style-type: none"> <li>- A staff survey was conducted, it revealed the old sites were not user friendly for staff to update their school websites.</li> <li>- Switched to Rally for all MESC websites.</li> <li>- Review new layout of the website.</li> <li>- Discussion on using Cree titles over English titles.</li> <li>- Google analytics is used for the website. The top pages visited are PowerSchool, careers, about MESC and the home page. Will be looking at how long visitors stay on a page.</li> <li>- Board can send profile to Jenn to update the website.</li> <li>- Discussion on intellectual property and copyright. Will add the copyright to documents on the website that don't already have it. Look into the Canadian Intellectual Property.</li> <li>- Request for PD on the website and tech for the Board.</li> <li>- Add the website walk through to the Circle of Elders agenda.</li> </ul>

**5. Items for Decision**

**a. Summer Recess**

TIME	5 min
ALLOCATION:	
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE	N/A
DOC:	
DISCUSSION:	<ul style="list-style-type: none"> <li>- Recess for the month of July except for the special Board meeting to review the audit.</li> </ul>
DECISION:	Motion 182. Moved by Elliott Young, seconded by Debra Strongman-Omeasoo, all in favour. Motion carried.

**b. Motion on annual bonus**



TIME ALLOCATION:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> <li>- Clarification on who will receive the bonus and on what date annually; all voting members will receive the bonus in June each year. Bonus covers inflation and additional responsibilities such as signing cheques, travel to sign cheques and committee meetings.</li> <li>- Need more commitment for all signers to sign cheques weekly.</li> <li>- Revisit the decision on the annual bonus next year.</li> <li>- Continue conversation on cheque signers and how signers are determined at a future meeting.</li> </ul>
DECISION:	<p>Amendment to motion 178; the annual bonus will be released in June and reviewed each year. The bonus will be provided to voting members only</p> <ul style="list-style-type: none"> <li>- All in favour.</li> </ul>

ACTION ITEMS		
ASSIGNED TO:	ACTION ITEM:	DEADLINE:
JENN	Add "Cheque Signers" to August meeting agenda.	August 22, 2023

**6. Monitoring Board Performance**  
**a. GP Direct Inspection**

TIME ALLOCATION:	15 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> <li>- No request for evidence.</li> <li>- Content review vs direct inspection; content review examines the policy itself and if the policy is still relevant. A Direct inspection is a request for evidence to make a determination as to whether the Superintendent's interpretation of the policy is reasonable.</li> </ul>
DECISION:	<ul style="list-style-type: none"> <li>- Add a footnote to each policy for amendments and unscheduled reviews.</li> </ul>

ACTION ITEMS		
ASSIGNED TO:	ACTION ITEM:	DEADLINE:
TRACY AND JENN	Prepare options on how to conduct direct inspection for the August Board meeting.	August 22, 2023
JENN	Print policy manual for the August meeting	August 22, 2023

**b. GP 7.1 Content Review**

TIME ALLOCATION:	15 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> <li>- Review of audit in July still applies because MESC still needs to report based on the fiscal year regardless of changes in internal budget changes.</li> <li>- Committee products relate to the committee responsibilities.</li> <li>- Important that all Board members are in attendance when committees are selected.</li> </ul>
DECISION:	<ul style="list-style-type: none"> <li>- Amend 1.1.1 to set the date to select auditor by October Board meeting.</li> <li>- Extend committee tenure for another year.</li> </ul>

ACTION ITEMS		
ASSIGNED TO:	ACTION ITEM:	DEADLINE:



JENN	Add committee composition to the August Board meeting.	Aug 22, 2023
------	--	--------------

## 7. Board Education, Presentations, and Discussion

### a. Leadership Quarterly Reports

TIME	20 min
ALLOCATION:	
PRESENTER(S):	Tracy Swampy-Sylvester
REFERENCE	N/A
DOC:	
DISCUSSION:	<p>Louis Bull Tribe</p> <ul style="list-style-type: none"> <li>- Louis Bull cancelled June orientation.</li> <li>- Looking to reschedule for July. If proposed dates do not work with leadership schedule will look into August or September.</li> </ul> <p>Samson Cree Nation</p> <ul style="list-style-type: none"> <li>- Ilene, John, Shauna, Tracy and Mario met with the new Samson leadership.</li> <li>- Reviewed history of MESC, funding, programming.</li> <li>- Openness to work together to build a stronger relationship.</li> <li>- School calendars will be shared with leadership to help with requests to use the Jonas Applegarth Theatre.</li> <li>- Discussed expectations to use school facilities. Tracy will work with Samson to clarify expectations such as security and custodial services.</li> <li>- Questions from leadership; support for students that have been suspended, option classes offered at MESC schools, trades programming, tiny home project, location of new buildings.</li> <li>- Interest to be part of the upcoming negotiations.</li> <li>- Discussed including the Samson Nation rep at a Chief and Council meetings every 6 months.</li> </ul>

### b. Branch and School Budgets

TIME	45 min
ALLOCATION:	
PRESENTER(S):	Trina Vy
REFERENCE	<ul style="list-style-type: none"> <li>- Finance Report 1. Budget summary 2023-24 (1)</li> <li>- Finance Report 2. Budget Notes 2023-34 (1)</li> <li>- Finance Report 3. Budget Entry for MESC 2023-24.xlsx – Summary</li> <li>- Finance Report 4. Budget Entry for MESC 2023-24.xlsx - Chart by Expend category</li> <li>- Finance Report 5. Budget Entry for MESC 2023-24.xlsx - Budget YtoY comparative</li> <li>- Budget Entry for MESC 2023-24.xlsx - BOG</li> </ul>
DOC:	
DISCUSSION:	<ul style="list-style-type: none"> <li>- Changed internal fiscal year to September – August.</li> <li>- Review budget summary</li> <li>- Once information is provided by ISC on a land-based learning centre, it will be brought to the Board to make a decision.</li> <li>- Include note that all engagement sessions were moved to the Board budget from the Superintendent's office.</li> </ul>
DECISION:	Motion 183, moved by Elliott young, seconded by Azure Johson, all in favour

### c. Per Diem Rates

TIME	5 min
ALLOCATION:	
PRESENTER(S):	Trina Vy
REFERENCE	N/A
DOC:	



Maskwacis Education Schools Commission

Box 58

Maskwacis, AB, T0C 1N0

DISCUSSION:	<ul style="list-style-type: none"><li>- Per diem rates for casual employees have been revised as per the median. Compensating for casuals not receiving benefits as well.</li><li>- Travel rates have increased.</li></ul>
<b>d. Graduation and Pow Wow</b>	
TIME ALLOCATION:	10 min
PRESENTER(S):	Tracy Swampy-Sylvester
REFERENCE DOC:	N/A
DISCUSSION:	<p>Pow Wow</p> <ul style="list-style-type: none"><li>- Review agenda for the pow wow.</li><li>- Transportation will be provided for students.</li><li>- Students can attend with their families.</li><li>- No backpacks allowed at the pow wow.</li><li>- Will look into moving the give away earlier in the agenda.</li><li>- Grads will be included in grand entry.</li><li>- Board to arrive before 11:00 am.</li></ul> <p>Graduation</p> <ul style="list-style-type: none"><li>- Graduation will be separate from pow wow to allow students the opportunity to dress up.</li><li>- Request for Board members to present eagle feathers to grads.</li><li>- Anticipating 56 graduates.</li></ul>