



BOARD MEETING MINUTES

DATE:	March 14, 2023
START TIME:	1:04 pm
END TIME:	5:34 pm
LOCATION:	MESC Governance and Training Centre
CHAIRPERSON:	Dr. Shauna Bruno
MESC BOARD:	Debra Strongman-Omeasoo (left 4:55 pm), John Nepoose, Azure Johnson, Carmella Cutknife, Helen Bull, Elliott Young (Google meet), Ilene Cardinal-Nepoose (left 3:27 pm), Allison Adams-Bull (arrived 1:14pm), Councillor Jason Makinaw (joined 1:40 pm)
REGRETS:	Dr. Wilton Littlechild
MESC STAFF:	Tracy Swampy-Sylvester
RECORDER:	Jenn Nepoose

1. Miyoacimowin

TIME	N/A
ALLOCATION:	
PRESENTER(S):	Group
REFERENCE DOC:	N/A
DISCUSSION:	- 5 students at the Outreach that had poor attendance, but the school supported them for their diploma exam and they all passed.

2. Adopt agenda

TIME ALLOCATION:	1 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Agenda"
DECISION:	<ul style="list-style-type: none">- Add staff shortages to other business.- Add Board salary to 6.d.- Moved by Debra Strongman-Omeasoo, seconded by Carmella Cutknife, all in favour.- Welcome Councillor Jason Makinaw to the MESC Board as Chief Ermineskin's proxy.

a. Disclosure of Conflict of Interest

TIME ALLOCATION:	1 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	- No conflict of interest with items on the agenda.

b. Circle of Elders Board Oath of Confidentiality

TIME ALLOCATION:	2 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DISCUSSION:	- Completed oath with Helen Bull.



3. Adopt minutes- February 14, 2023	
TIME ALLOCATION:	1 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	N/A
DECISION:	- Moved by Debra Strongman-Omeasoo, seconded by Helen Bull, all in favour.

4. Ownership Linkage- Update from Circle of Elders	
TIME ALLOCATION:	15 min
PRESENTER(S):	Helen Bull and John Nepoose
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> - School visit to Kisipatinahk School and Mimiw Sahkahikan School. - Elders provided name options for the Early Learning Centre. - Tracy is in discussions with the WRPS Superintendent and MSS Principal to explore options for junior high programming in Pigeon Lake. - Circle of Elders attended the Parent Conference. Hosted a storytelling session. - Discussion on Elders conference in August. Send information to Jenn.
DECISION:	Schedule a meeting with the Board and Circle of Elders. Opportunity to reconnect and review roles of each group within MESC. Allow time for Elders to interact one-on-one with Board members or have a sharing circle.

ACTION ITEMS		
ASSIGNED TO:	ACTION ITEM:	DEADLINE:
TRACY & BELINDA	Organize meeting between the Board and the Circle of Elders.	May 3, afternoon

5. Items for Decision	
a. Ownership Linkage Committee meeting	
TIME ALLOCATION:	5 min
PRESENTER(S):	Jenn Nepoose
REFERENCE DOC:	N/A
DISCUSSION:	Committee needs to plan for the Oskayak Conference and review the engagement plan.
DECISION:	Confirmed March 28, 9:00 am – 11:00 am for the committee meeting.
b. Select Date for Finance Orientation	
TIME ALLOCATION:	5 min
PRESENTER(S):	Trina Vy
REFERENCE DOC:	N/A
DISCUSSION:	Special meeting to review funding agreement, contributions and budget process.
DECISION:	Schedule April 19, 9:30 am – 12:00pm.
c. Grant Bruno Filming Request	
TIME ALLOCATION:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Grant Bruno film request" "Terre Innue film request" "Terre Innue documentary info" "Research MOU"
DISCUSSION:	<ul style="list-style-type: none"> - Topic of the documentary is autism in Canada. - Need to consider OCAP principals on how First Nations data is shared. - Discussion on policy or procedure for research and filming. - Filmmaker is aiming to release the documentary in the spring of 2024. - Discussion on the process for filming, branding and narrative.



Maskwacis Education Schools Commission

Box 58

Maskwacis, AB, T0C 1N0

	<ul style="list-style-type: none"> - Do not allow filming in the school during school hours. - Question on royalties for the documentary and compensation to MESC. - Need clarity on MESC's involvement in the documentary and set clear boundaries for filming. - Opportunity for high school students to be involved in the filming to gain training and experience in filmmaking. - The filmmaker was asked to present to the Board prior to releasing this documentary. - Need a letter of intent with the film maker. - Suggestion to seek legal advice on the request.
DECISION:	<ul style="list-style-type: none"> - Shauna and Tracy will connect with Grant and the filmmaker to get more information and bring back to a future Board meeting. - Draft a Board policy and an administrative procedure for research and filming requests.
d. Amendment 9	
TIME ALLOCATION:	10 min
PRESENTER(S):	Trina Vy
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> - ISC is providing additional funding for adult learners. - Allocated \$417,000.00 to MESC. - ISC is developing a process to future allocations. - Adult learning is intended for upgrading but can be used for other programming for 19-20 year old students. - Plan for funds is to support students upgrading at the outreach or life skills with students at the high school. - Confirmed with ISC that funds are not being taken from Nation funds. - Health and Social Services is the source of funding. - Communicate to the Nations what the funds are being allocated to and clarify that MESC is not creating an adult education program. - Request for information on language loss announcement. Possible opportunity for funds to be used for language program. <p>Prorated budgets "Summary document"</p> <ul style="list-style-type: none"> - Realigning the fiscal year to align with the school year. - External fiscal year will remain as April – March. Reporting and audit will remain on the same schedule. - Review of revenues, expense and interest. - Ermineskin head start funding will be moved over to MESC April 1, 2023. - Will be meeting with Alberta to discuss funding for transportation of students from Wetaskiwin and Ponoka to MESC schools. - Will reactivate renovation plans for the Ermineskin Head Start starting April 1. - Posted job opportunity for a project coordinator and custodial coordinator. - Moved the OH&S Coordinator to Business Services. - Procurement procedure is in AP 506. - Funds allocated for capital projects is in surplus funds and remains in the savings to gain interest. - Request for future reporting to show percentage of changes for each site and notes to address the reason for increase. - Budgeted additional 3M in the corporate services budget for a renovation to the transportation compound. - Capital projects are included in the Business Services budget. - Policy is in place for procurement. <p>Board compensation</p>



	<ul style="list-style-type: none"> - Review comparison to neighbouring school district compensation. Comparison includes additional expenses such as travel. - Another common practice is to provide a year-end bonus or honorarium for committee meetings. - Consider additional responsibilities and complexities; cheque signing, negotiating with the Government of Canada, accountability to leadership, management of ESAs and additional work required with the Policy Governance structure. - Satisfied with current rate in comparison to other Boards. - For consideration: Increase in travel rates, add honorarium for committee meetings and special Board meetings, add honorarium for cheque signers and increase to the ex-officio and Circle of Elder compensation rates. Create guidelines for additional compensation. - Discussion on signing responsibilities on Board to abide by good governance practice. - Include a guideline for compensation to virtual PD in GP-8.
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DECISION: Board agrees to the amendment. Response to the email is required.

DECISION: **Motion 177: PD honorarium.** Moved by Allison Adams-Bull, seconded by Helen Bull, all in favour.

e. High School Building Committee

TIME ALLOCATION:	5 min
PRESENTER(S):	Tracy Swampy-Sylvester
REFERENCE DOC:	N/A
DISCUSSION:	Ermineskin approved the land designation for the new high school. Need to create a new Board committee.

DECISION:

- Carmella Cutknife and Allison Adams-Bull will sit on the committee from the Board.
- Request a committee member from the Circle of Elders

f. Math 15

TIME ALLOCATION:	5 min
PRESENTER(S):	Tracy Swampy-Sylvester
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> - Need a Board motion to submit to Alberta Ed for students to receive credits for the course for the general diploma. - Can include a programming presentation at a future Board meeting. - Alberta is the only province that requires school declarations from First Nation school. Will be discussed with the province at the April meeting with the Deputy Minister of Education. - Discussion on the standard or learning in MESC school. - The math 15 courses are lower level courses

DECISION: **Motion 178: Math 15.** Moved by Azure Johnson, seconded by Debra Strongman-Omeasoo, all in favour.

ACTION ITEMS

ASSIGNED TO:	ACTION ITEM:	DEADLINE:
TRACY & SHAUNA	Schedule a meeting with Koren to review the filming request.	April 11
	Schedule a meeting to seek more information from filmmaker.	TBD
TRINA	Follow up with ISC on what program the funds are coming from.	April 11
TRINA	Prepare summary of the amendment and how MESC will allocate the funds. Clarify that an adult education program is not being created.	April 11



6. Monitoring Board Performance	
a. Monitoring Report E-4 Worksheet	
TIME ALLOCATION:	10 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Report-E-4.03.14.2023"
DISCUSSION:	- No concerns with interpretations or data presented in the report. - No changes to the policy.
DECISION:	Board accepts monitoring report
b. Monitoring Report EL-3 Worksheet	
TIME ALLOCATION:	10 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Report-EL-3.03.14.2023"
DISCUSSION:	- No concerns with interpretations or data presented in the report. - No changes to the policy.
DECISION:	Board accepts monitoring report
c. Monitoring Report EL-4 Worksheet	
TIME ALLOCATION:	10 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Report-EL-4.03.14.2023"
DISCUSSION:	- No concerns with interpretations or data presented in the report. - No changes to the policy.
DECISION:	Board accepts monitoring report
d. GP-7.3: Superintendent Compensation Committee TOR (Content review)	
TIME ALLOCATION:	10 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Board Performance (policies)"
DISCUSSION:	Include the provincial superintendent compensation in the report to the Board from the SEC committee.
DECISION:	Policy still relevant, no changes.
e. GP-11: Board Linkage with Ownership (content review)	
TIME ALLOCATION:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Board Performance (policies)"
DECISION:	Policy still relevant, no changes.
f. GP-12: Board Linkage with Other Organizations (Direct inspection)	
TIME ALLOCATION:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Board Performance (policies)"
DECISION:	No evidence requested
g. BMD-5: Superintendent Compensation (Content review)	
TIME ALLOCATION:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Board Performance (policies)"
DECISION:	Policy still relevant, no changes.
h. BMD-6: Superintendent Termination (Content review)	
TIME ALLOCATION:	5 min
PRESENTER(S):	Dr. Shauna Bruno
REFERENCE DOC:	"Monitoring Board Performance (policies)"
DECISION:	Policy still relevant, no changes.



7. Board Education, Presentations, and Discussion	
a. National Indigenous Women's Gathering	
TIME ALLOCATION:	5 min
PRESENTER(S):	Board Governors the attended
REFERENCE DOC:	N/A
DISCUSSION:	Report on the conference by Helen Bull.
b. Nehiyawatsiwin Conference follow up	
TIME ALLOCATION:	5 min
PRESENTER(S):	Tracy Swampy-Sylvester
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> - Review conference and feedback. - The conference was held off site to allow all staff to participate. - Looking to host the next conference in the spring to hold more land-based activities. - Intention of the conference is to grow the understanding of nehiyawatsiwin amongst staff. - The MESC team is looking into how to accommodate both nehiyawatsiwin conference and ATA conference. - Roundtable discussion on experience at the conference.
c. Ownership Linkage Committee Meeting	
TIME ALLOCATION:	5 min
PRESENTER(S):	Ilene Cardinal-Nepoose
REFERENCE DOC:	N/A
DISCUSSION:	Committee reviewed the survey and adjusted the questions.
d. Ohpikinahawasiwin Conference Follow Up	
TIME ALLOCATION:	5 min
PRESENTER(S):	Jenn Nepoose
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> - Include an engagement wall/question for children. - Discussed format and outcomes.
8. Staff shortage	
TIME ALLOCATION:	N/A
PRESENTER(S):	Group
REFERENCE DOC:	N/A
DISCUSSION:	<ul style="list-style-type: none"> - The MESC managing COVID handbook identifies school closure due to staff shortage. - School closures will be addressed at the next Principal meeting to find solutions to events when the school has a number of staff away. - Challenge finding subs. - Schools will be asked to develop a plan to address staff shortages and absences.