

# **108 DISSEMINATION OF BOARD POLICY AND ADMINISTRATIVE PROCEDURES**

## **Beliefs**

The Superintendent has been given the responsibility for implementing policy and administrative procedures, which includes maintaining the Board Policies and the Administrative Procedures and their dissemination to the appropriate members of the Commission.

## **Procedures**

1. The Superintendent will ensure that the Board Policies and the Administrative Procedures will be available on the Commission website so that all trustees, staff members, students, parents, and the general public have ready access to all Board Policies and Administrative Procedures.
2. It shall be the responsibility of the Principal and Associates to:
  - 2.1. Convey to and interpret policy and administrative procedures in their respective staffs.

## **Reference:**

Maskwacis Education Law